VERONA HIGH SCHOOL

151 FAIRVIEW AVENUE
VERONA, NEW JERSEY 07044
973-571-6750
973-571-6765 FAX

Glenn J. Cesa
Principal

Gary Farishian
Director of
Athletics

David Galbierczyk
Assistant Principal
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Kimberly Ferlauto
Director of

November 10, 2014

Dear Parent/Guardian,

Recently, some parents have had difficulty contacting the attendance office. The purpose of this letter is to provide you with updated procedures for reporting a student's absence, tardiness or early dismissal from school.

- If you would like to simply leave a voicemail with the Attendance Office, please dial: 973-571-2029, ext. 1889 and leave a message at any time.
- If you would like to speak with Mrs. Torchia directly, please dial 973-571-2029, ext. 1016. You may still leave her a voicemail through this extension if she is away from her desk or after school hours when you call.

We hope this clears up any confusion, and we apologize for any inconvenience you may have experienced in attempting to contact the Attendance Office.

Sincerely,

David Galbierczyk
Assistant Principal