Verona High School
Junior/Senior Prom

Friday, June 7, 2013
Wilshire Grand Hotel
West Orange, NJ
7:00pm – 12:00am

Please read through this packet carefully and be sure to complete all necessary parts so that you may be able to purchase your prom bids!!

Attached you will find:

1. Attendance Policy

TWO of each of the following: One for you and one for your date

2. **Declaration of Intent Form** (Two forms must be submitted at the time you purchase your bid – YOURS & YOUR DATE'S)
3. **Early Dismissal Form** (optional, but NOW or NEVER)

ALL FORMS WILL ***ONLY*** BE ACCEPTED ON:

Tuesday, May 14 Wednesday, May 15
Thursday, May 16

IN ROOM 15

from 2:35-3:30pm

In order to buy your prom bid you must bring with you:

1. This ENTIRE completed packet...with no pages removed.

2. CHECK made out to "**VHS Class of 2014"** in the amount of ***$220 per couple*** OR ***$110 per person***. (**There will be no refunds)**
3. **Two** of each (one from you and one from your date) of the following:
   - completed and signed Declaration of Intent
   - Early Dismissal Form (only necessary if you plan to leave early the day of the prom)

NO RESERVATIONS WILL BE ACCEPTED WITHOUT THE ABOVE!!!!!

IMPORTANT REMINDERS:

- You select your table at the time you turn in your forms and money – this is on a *first come, first served basis*. Management reserves the right to rearrange seating, if necessary.

- No money will be taken without ALL forms fully complete

- No smoking is allowed once you enter the prom venue. School policies apply.

JUNIOR/SENIOR PROM
ATTENDANCE POLICY

Students may be excused at 11:55am with written permission from a parent or guardian (form attached).

Seniors must return from lunch and then be excused at 11:55am.

Early dismissal forms will only be accepted when bids are purchased.

DECLARATION OF INTENT

We, the Administration of Verona High School, grant the privilege of having a Junior/Senior Prom with the hope that it will be an enjoyable experience for all who participate. We take pride in the fact that the vast majority of our student body is composed of mature and responsible young adults. We know that they will handle the responsibility of this activity in a correct, positive manner.

We are also aware of the fact that a few students have behaved at past Junior/Senior Proms in an unlawful and irresponsible manner. In particular, they have felt the need to use alcoholic beverages and/or drugs.

In order to preserve that integrity of this activity, we, the Administration, and Staff of Verona High School, are compelled to implement these measures with the expectation that the Prom will not be spoiled by a few irresponsible students. In signing this "Declaration of Intent", both students and parents agree to cooperate fully with the school and live within the guidelines as set forth below. The following is a list of regulations which, if not adhered to by a senior student, will result in a five (5) day suspension and loss of the right to participate in all senior activities.

Underclassmen will also incur a five (5) day suspension and loss of the right to participate in future proms.

The student agrees to:

1. Refrain from using and possessing alcoholic beverages and/or drugs before or during the Prom. Anyone who does not abide by this rule will be suspended for five (5) days and the district substance abuse policy will be followed.

2. Submit to a search of his/her personal possessions if requested by a staff member. The search will be conducted by a male or female staff member, whichever is appropriate, in privacy.

3. Arrive at the Prom no later than one-half hour after the starting time of the Prom. (**No one will be admitted any later than 7:30pm).**

4. Leave no earlier than **11:30pm**, one-half hour before the ending time of Prom.

5. Be appropriately dressed.

6. No smoking.

The parent agrees not to hold parties prior to the Junior/Senior Prom at which alcoholic beverages/drugs are served.

We hope that it is understood by both students and parents that we take these actions to promote positive, healthy behavior.

If you are going as a single, please just complete this page.

Attendee

Parent/Guardian Section:

_____ _____

Parent's Signature Date

_____ _____

Work Phone # Home Phone #

_____

Cell Phone #

Student Section:

_____ _____

Student's Signature Date

_____

Student Name Printed

EVERYONE ATTENDING THE PROM NEEDS HIS/HER OWN DECLARATION OF INTENT FORM*

If you are going as a couple, you must complete the next two pages.

Attendee 1

Student Section:

_____ _____
Student's Name Printed Date

_____
Student's Signature

_____
Date's name printed

Parent/Guardian Section:

_____ _____
Parent's Signature Date

_____ _____
Work Phone # Home Phone #

_____
Cell Phone #

EVERYONE ATTENDING THE PROM NEEDS HIS/HER OWN DECLARATION OF INTENT FORM*

Attendee 2

Student Section:

_____ _____

Student's Name Printed Date

_____

Student's Signature

_____

Date's name printed

Parent/Guardian Section:

_____ _____

Parent's Signature Date

_____ _____

Work Phone # Home Phone #

_____

Cell Phone #

EARLY DISMISSAL PERMISSION FORM – Person 1

If you are planning to leave early from school the day of the prom, this completed form is to be returned when bids are purchased.

I give permission for _____ to be excused at 11:55am.
Name of student

on Friday, June 7, 2013.

Signature of Parent/Guardian_____

Work Phone _____

Home Phone _____

Cell Phone _____

In addition, a parent/guardian must place a phone call to Mrs. Emiliani (*prior to June 1st*) in the Attendance Office at 973-571-6750 ext. 1016 to verify this permission form.

Please indicate a phone number where you can be reached between the hours of 8:30am and 3:30pm for this verification.

I can be reached at _____

Name (please print)_____

EARLY DISMISSAL PERMISSION FORM – Person 2

This form is for the second person of the couple and should one be completed if necessary. This form is to be returned when bids are purchased.

I give permission for _____ to be excused at 11:55am
Name of student

on Friday, June 7, 2013.

Signature of Parent/Guardian_____

Work Phone _____

Home Phone _____

Cell Phone _____

In addition, a parent/guardian must place a phone call to Mrs. Emiliani (*prior to June 1st*) in the Attendance Office at 973-571-6750 ext. 1016 to verify this permission form.

Please indicate a phone number where you can be reached between the hours of 8:30am and 3:30pm for this verification.

I can be reached at _____

Name (please print)_____