

The Board of Education of the Township of the Borough of Verona, in the County of Essex, New Jersey, convened in regular session on August 30, 2011 in the Verona High School Library at 8:00 p.m.

The following members of the Board were present: Mr. John Quattrocchi, President, Mr. Joseph Bellino, Vice President, Ms. Dawn DuBois, Mr. Glenn Elliott and Mr. Michael Unis.

Also present was: Ms. Elizabeth Toriello, Acting Superintendent and Ms. Cheryl A. Nardino, Business Administrator/Board Secretary, one member of the press and 8 citizens.

The meeting was called to order by Mr. Quattrocchi at 8:00 p.m. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.

Public Comment on Agenda Items- None

Acting Superintendent's Report

- Thanked custodial and maintenance staff
- FNB students participated in a fundraiser for the St. Jude Research Hospital
- New teacher orientation tomorrow. 10 new teachers.
- September 1 first day for staff
- September 7 first day of school
- New humanities supervisor being hired tonight
- Many teachers attended AP institutes.
- 5 administrators presented at a UBD conference
- Calculators purchased for math programs at HBW and VHS
- Thanked Patrick Higgins for his service this past year in our district

Board Discussion

- Mr. Elliott wants the 24/7 policy addressed this fall
- Bullying policy
- Additional state aid. Will be discussed in Finance committee next month.

Resolutions

RESOLVED that the Board approve **Resolutions #1-65**

Moved by: Mr. Bellino

Seconded by: Mr. Elliott

Ayes: 5

Nays: 0

Approval of Minutes

#1 RESOLVED that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting	June 28, 2011
Confidential Meeting	July 26, 2011
Confidential Meeting	August 24, 2011

Athletics

#2 RESOLVED that the Board of Education approve **Amy O'Connor** as the JV Girls Soccer Coach, Step 3 at a salary of \$6202 for the 2011-2012 school year.

#3 RESOLVED that the Board of Education approve **Kristy Perna** Color Guard Volunteer for the 2011-2012 school year.

#4 RESOLVED that the Board of Education approved **Jonathan Thai** as a volunteer coach for the girls tennis team.

Curriculum and Special Education

#5 RESOLVED that the Board of Education approve **Karen Caine** as Writing Workshop consultant for the 2011-2012 school year at a rate of \$1,500 per day, total days not to exceed 20.

#6 RESOLVED that the Board approve the enrollment of the following 2011-2012 international exchange students:

<u>Name</u>	<u>Grade</u>	<u>Country</u>
Zita Maas	11	Netherlands
Luiza Lopes	11	Brazil
Alejandro Diaz-Perez	12	Venezuela

#7 RESOLVED that the Board approve the following books for VHS English Department for the 2011-2012 school year.

<u>Titles</u>	<u>Author</u>
Prep: A Novel	Curtis Sittenfield
Zeitoun	David Eggers
The Awakening and other Selected Stories	Kate Chopin
Cat on a Hot Tin Roof	Tennessee Williams
On the Road	Jack Kerouac

Lies My Teacher Told me The Snows of Kilimanjaro and Other Stories Brave New World This I Believe Fight Club Kite Runner	James Loewen Ernest Hemingway Aldous Huxley edited by Jay Allison and Dan Gediman Chuck Palahniuk Khaled Hosseini
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- #8 **RESOLVED** that the Board approve additional tuition reimbursements as per guidelines in the VEA contract for the 2010-2011 school year as attached.

- #9 **RESOLVED** that the Board approve the June 2011 School Statistical Report. (attached)

- #10 **RESOLVED** that the Board of Education approve *Genesis* as the gradebook of record for grades 5-12.

- #11 **RESOLVED** that the Board approve submission of addendum to Essex Regional Educational services Commission Instructional Services Agreement for Chapters 192/193 for the 2011-2012 school year as attached.

- #12 **RESOLVED** that the Board approve Special Education placements for the 2011-2012 School Year as attached.

- #13 **RESOLVED** that the Board approve submission to amendment of the 2011 IDEA grant budget carry-over funds of \$3,610 in unexpended non-public school funds (\$501 for instructional supplies and \$3,109 for professional/technical services).

Co-curricular

- #14 **RESOLVED** that the Board approve travel reimbursement of **Danielle Amato** for the Regional Conference and Exposition in Atlantic City, NJ, October 20, 2011 to October 21, 2011 as follows:

Registration	\$258.00
Mileage 254 x.31	\$ 78.74
Total Reimbursement \$336.74	

- #15 **RESOLVED** that the Board of Education approve the **Harrassment, Intimidation, and Bullying Policy**. (see attached)

- #16 **RESOLVED** that the Board approve the revised **Prevention and Treatment of Sports-Related Concussions and Head Injuries Policy**. (see attached)

- #17 **RESOLVED** that the Board approve the (attached) **Co-curricular positions** at VHS for the 2011-2012 school year.

- #18 **RESOLVED** that the Board approve the (attached) **Co-curricular positions** at HBW for the 2011-2012 school year.
- #19 **RESOLVED** that the Board approve a grant from **The Verona Service League** in the amount of \$25,200 to install interactive white boards to 13 classrooms at F.N. Brown Elementary School.
- #20 **RESOLVED** that the Board approve the following band personnel:
- | | | |
|----------------------|--|---------------|
| Kelly Backus - | Color Guard Instructor | \$1,300 |
| Ed Dorscher - | Visual Designer | \$ 900 |
| Anthony Fabrizio - | Front Ensemble Instructor | \$1,300 |
| Bernard Kierez - | Color Guard Designer/
Captain Head Instructor | \$3,700 |
| Kenneth Riehman - | Percussion captain head | \$2,000 |
| Kenneth Sadowski - | Drill Instructor | \$1,300 |
| Kenneth Sadowski - | Drill Writer | \$2,000 |
| Tim Haney/Neil Cote- | Percussion Drill Instructor | \$1,300 split |

Personnel

- #21 **RESOLVED** that the Board approve the maternity leave of absence for **Lauren Till** effective October 10, 2011 returning on February 15, 2011.
- #22 **RESOLVED** that the Board rescind **Nicole Pomponi** as maternity leave replacement for Lauren Till at Brookdale Avenue, MA /Step 3, at a rate of \$263.36 per diem from October 10, 2011 to February 14, 2012.
- #23 **RESOLVED** that the Board rescind maternity leave of absence for **Victoria Cirgiliano** (Brookdale/Grade 2) to begin on May 2, 2011 returning January 2, 2012.
- #24 **RESOLVED** that the Board approve maternity leave of absence for **Victoria Cirgiliano** (Brookdale/Grade 2) to begin on May 2, 2011 returning November 21, 2011.
- #25 **RESOLVED** that the Board approve **Susan Conlon** as maternity leave replacement for Victoria Cirigliano at Brookdale Avenue School, BA/Step 1 at a rate of \$230.31 per diem September 1, 2011 to November 23, 2012.
- #26 **RESOLVED** that the Board rescind maternity leave of absence for **Christine Donohue**, HBW/Math effective September 1, 2011 returning on January 3, 2012.
- #27 **RESOLVED** that the Board approve maternity leave of absence for **Christine Donohue**, HBW/Math effective September 1, 2011 returning December 1, 2011.
- #28 **RESOLVED** that the Board approve maternity leave of absence for **Christine Osborne** VHS/Spanish effective October 27, 2011 returning January 31, 2012.

- #29 RESOLVED** that the Board approve the following staff members to work during the summer of 2011 to attend mediation hearings, due process hearings, eligibility meetings and IEP meetings:

<u>Name</u>	<u>Hourly Rate</u>
Anne Marie Ruggiero	\$40.22
Sage Seaton	\$42.91
Paige Murtagh	\$41.83

This will be funded through IDEA.

- #30 RESOLVED** that the Board approve **Kathy Hart** as substitute nurse for the Special Services summer program.
- #31 RESOLVED** that the Board approve **Monica Millin** to provide speech/language services for the 2011-2012 school year for a total not to exceed \$50,440.
- #32 RESOLVED** that the Board approve a stipend in the amount of \$2,500 for **Nicole Santora** for the completion of doctoral program.
- #33 RESOLVED** that the Board approve the resignation of **Patrick Higgins**, Supervisor of Humanities, effective July 15, 2011. 60 days notice required. Mr. Higgins will be compensated at his per diem rate of \$533.03 for all days worked July 1, 2011 through August 31, 2011.
- #34 RESOLVED** that the Board approve the following interns to work under the guidance of Harriet Warshaw and Doris Peim at HBW middle school.
- Kelly Ginter-Caldwell** College
Lauren Rubino-William Paterson College
- #35 RESOLVED** that the Board approve **Steven Andriulli** to complete his internship in School Psychology under the guidance of Dr. Michael Shrem.
- #36 RESOLVED** that the Board approve **Pam Burke** as SAT Coordinator for the 2011-2012 school year.
- #37 RESOLVED** that the Board approve **Pam Burke** as AP Coordinator at a stipend of \$1,435 for the 2011-2012 school year.
- #38 RESOLVED** that the Board approve **Christine Osborne** to instruct a 6th instructional period at an additional salary of \$8,778.67 for the 2011-2012 school year.
- #39 RESOLVED** that the Board approve the attached list of **substitute teachers, substitute school nurses, substitute secretaries, library aides, classroom/ personal/ instructional aides, substitute teacher aides, lunch aides, and substitute lunch aides.**

- #40 RESOLVED** that the Board approve the (attached) **Staff Assignment List** for the 2011-2012 school year.
- #41 RESOLVED** that the Board authorize **Dianne Kuzsma** and **Janet Landara** to issue working papers during the 2011-2012 school year.

- #42 RESOLVED** that the Board approve the following attendance **register keepers** for the 2011-2012 school year:

Brookdale	Lisa Torchia	Richard Rampolla
F. N. Brown	Alina Dugan	Anthony Lanzo
Forest	Debra Lawrence	Jeff Monacelli
Laning	Donna Buro	Frank Albano
H. B. Whitehorne	Antoinette Onorato	Howard Freund
Verona High	Molly Emiliani	Dave Galbierczyk

- #43 RESOLVED** that the Board approve **George Watson**, District Mail Carrier, 2011-2012 at \$18 per diem plus mileage reimbursement.
- #44 RESOLVED** that the Board approve **Kathy Mortara**, Sub Calling Agent, for the 2011-2012 school year at a salary of \$4,100.
- #45 RESOLVED** that the Board approve the following **new hire** for the 2011-2012 school year:

<u>Name</u>	<u>Position / School</u>	<u>Degree/Step</u>	<u>Salary</u>	<u>Begin</u>
Suzanne Livelli	77% Kdg.Teacher/BRK	BA/4	\$37,796.22	9/1/11

- #46 RESOLVED** that the Board approve **Sumit Bangia** as the Supervisor Humanities, effective on or before October 31, 2011, to be paid a base salary of \$90,000 plus a stipend of \$2,500 for her doctoral degree as per the VAA contract.
- #47 RESOLVED** that the Board approve **Hebe Schafer** as part-time School Social Worker at HBW, salary to be funded through Mountainside Health Foundation
- #48 RESOLVED** that the Board approve **Richard Wertz** as Director/Student Information Management at a stipend of \$7,550 for the 2011-2012 school year.
- #49 RESOLVED** that the Board approve **Richard Wertz** as Technology Coordinator at stipend of \$6,450 for the 2011-2012 school year.
- #50 RESOLVED** that the Board approve **Helene Mclaughlin-McKelvey** as Website Administrator at a stipend of \$5,000 for the 2011-2012 school year.

#51 RESOLVED that the Board approve the following individuals as **Part-time Nurses** for the 2011-2012 school year in the four elementary schools. Per the Part-Time and Substitute Salary Schedule, not to exceed 19 ½ hours per week:

Kim Casalino	Laura Schifffenhaus
Kathy Hart	Norma Palmer

#52 RESOLVED that the Board approve the appointment of **Elizabeth Skinner**, 504 Compliance Officer for the 2011-2012 school year.

#53 RESOLVED that the Board approve the appointment of **Elizabeth Skinner**, Affirmative Action Officer for the Verona Public Schools, for the 2011-2012 school year, with a stipend of \$2,500.

#54 RESOLVED that the Board approve **Jackie Giannuario**, technology facilitator for the 2011-2012 School year for 3 ½ days per week at a salary of \$138 per day.

#55 RESOLVED that the Board approve **Debbie Sauter**, technology facilitator for the 2011-2012 School year for 3 ½ days per week at a salary of \$138 per day.

#56 RESOLVED that the Board approve transfer of **Robert Indergrund** from maintenance staff member to custodian at HBW at his current salary of \$65,432 effective September 1, 2011.

Finance Resolutions

#57 RESOLVED that the Board approve the enclosed check list(s) in the following amounts.

<u>Amount</u>	<u>Description</u>	<u>Check Register Date</u>
(-\$184.00)	Void Check	June 29, 2011
\$32,959.72	Vendor Check	June 30, 2011
\$2,108,264.24	Vendor Check	July 7, 2011
\$67,353.13	Vendor Check	July 8, 2011
\$20,894.45	Vendor Check	July 12, 2011
\$428,798.82	Vendor Check	July 14, 2011
\$3,008.04	Vendor Check	July 25, 2011
\$298,989.55	Vendor Check	July 26, 2011
\$365,456.32	Vendor Check	August 12, 2011
\$4,395.25	Vendor Check	August 17, 2011
\$3,001.20	Vendor Check	August 23, 2011
\$781,781.55	Vendor Check	August 26, 2011

#58 RESOLVED that the Board approve the attached list of individual **transfers** of line items in the 2010-2011 budget for:

June, 2011

#59 RESOLVED that the Report of the Secretary for the period(s) as follows be approved:

June, 2011

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c)3, that as of June 30, 2011 the Board Secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c)4 we certify that after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the Board, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b).

#60 RESOLVED that the Board approve the Report of the Treasurer of School Monies for the following month:

June, 2011

#61 RESOLVED that the Board approve the following 2011-2012 funding:

Non-Public Textbooks	\$10,743
Non-Public Nursing	\$12,729

#62 RESOLVED that the Board approve the bid results for the 2011-2012 New Jersey Cooperative Bid. Bid Services were provided by **Educational Data Services Inc.**, and the amounts are listed as follows:

<u>Category</u>	<u>P.O. Total</u>
General Classroom Supplies	\$53,758.28
Office/Computer Supplies	\$ 1,600.83
Audio Visual Supplies	\$ 1,114.99
Fine Art Supplies	\$13,898.77
Health Supplies	\$ 4,626.88
Physical Education Supplies	\$ 2,609.85
Science Supplies	\$19,721.74
Technology Supplies	\$ 1,060.85
Copy Duplicator Paper	\$ 28,869.15
Lumber Supplies	\$ 1,901.22
Athletic Supplies	\$ 14,540.21
Custodial Supplies	<u>\$ 42,994.77</u>
Total:	\$186,697.54

#63 RESOLVED that the Board approve the following state contract vendors:

Allied Equipment	A67828
Promedia	A81225
Pitney Bowes	A82969
Staples	A49012
Xerox	A46623
Dell	A81247
Nickerson	A67817
Tanner	A67833

#64 RESOLVED that the Board approve the increase in the bid threshold as per the following:

	Bid Threshold	Quotation Threshold
Base Amount	\$26,000	\$3,900
With Qualified Purchasing Agent	\$36,000	\$5,400

Resolution to Adjourn

#65 RESOLVED that the Board meet in private session, from which the public shall be excluded, to discuss the topics of negotiations and personnel or potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meeting Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

Ayes: 5

Nays: 0

Public comment

- Concern about SCA asking parents to pay school dues
- Use of green products in schools
- Shared services with town
- Request to have athletic trainer when cheerleaders practice
- Guidelines for student fundraisers

Superintendent search is ongoing. There is a possible candidate the Board will discuss tonight in confidential session.

The Meeting adjourned at 9:15 p.m.

Respectfully submitted,

**Cheryl A. Nardino
Board Secretary**