

The Board of Education of the Township of the Borough of Verona, in the County of Essex, New Jersey, convened in regular session on November 29, 2011 in the Verona High School Media Center at 8:00 p.m.

The following members of the Board were present: Mr. John Quattrocchi, President, Mr. Joseph Bellino, Vice President, Mr. Glenn Elliott and Mr. Michael Unis. Ms. Dawn DuBois was absent

Also present was: Ms. Elizabeth Jewett, Acting Superintendent and Ms. Cheryl A. Nardino, Business Administrator/Board Secretary, two members of the press and 8 citizens.

The meeting was called to order by Mr. Quattrocchi at 8:00 p.m. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.

Public Comment on Agenda Items- None

Committee Reports-

Finance

- Discussed freezing budget on noncritical needs. Critical budget items are being purchased after explanation by the Principals/Supervisors and reviewed by the Superintendent and Business Administrator.
- Update on buildings and grounds budget spending and needs for the remainder of the year. The buildings and grounds budget has \$45k remaining in the budget from December to June.
- Three out four elementary schools are operating the elementary lunch program. Brookdale School does not wish to partake in the program. Ms. Jewett is going back to Brookdale to discuss this with them.
- In the past, the town paid for free lunches to the families that qualified for free lunch. This is because the Board does not have enough students to qualify for the Federal Free Lunch Program. The finance committee is recommending performing a 100% verification on all applications. The Board is recommending that if anyone qualifies, the Board should pay for the lunches.
- Recommending that all consultants hired in the districts sign a standard contract and provide a certificate of insurance. They must also provide a political disclosure form and NJ Business Certificate.
- Request from staff to buy up on dental coverage.

Acting Superintendent's Report

- Verona Service League Grant
- In the process of updating the elective offerings at VHS
- Holiday concerts are coming up in the district
- Welcome to Mr. Forte. Mr. Elliott, Mr. Unis and Mr. Bellino thanked Ms. Jewett for her time and effort in the "seat."

Discussion

- Mr. Bellino mentioned the work that needs to be done on the 24/7 policy because of the Wayne Hills incident a couple of weeks ago. By the next board meeting Mr. Bellino and Mr. Elliott will put together an agenda for the Board to review.

Resolutions

RESOLVED that the Board approve **Resolutions #1-20**

Moved by: Mr. Elliott

Seconded by: Mr. Bellino

Ayes: 4

Nays: 0

Approval of Minutes

#1 RESOLVED that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting

November 15, 2011

Curriculum and Special Education

#2 RESOLVED that the Board approve the Monthly Statistical Report for **October 2011**.
(attached)

#3 RESOLVED that the Board approve the **Elizabeth Jewett** and **Sumit Bangia** to attend "Train the Trainer Conference, Aligning Practices with the Common Core" at Teaneck Marriot Hotel, Teaneck, NJ on December 9, 2011.

Registration	\$299 x 2	\$598
Mileage	40 miles rountrip x 2	\$24

#4 RESOLVED that the Board approve the 2011-2012 School Nursing Services Plan.
(attached)

Personnel Resolutions

#5 RESOLVED that the Board rescind **Steven A. Forte** as Superintendent of Schools for the Verona School District for a term effective on or about **January 1, 2012** and terminating as of June 30, 2015 as per contract at a starting salary of \$148,750 prorated.

#6 RESOLVED that the Board appoint **Steven A. Forte** as Superintendent of Schools for the Verona School District for a term effective **December 1, 2011** and terminating as of June 30, 2015 as per contract at a starting salary of \$148,750 prorated from December 1, 2011 to June 30, 2012.

- #7 **RESOLVED** that the Board approve the maternity leave of absence for **Jennifer M. Stier**, LDT/C (Forest/Laning) beginning February 27, 2012 and returning September 1, 2012.

- #8 **RESOLVED** that the Board approve the maternity leave of absence for **Paula Ramos Santiago**, (VHS/Science) beginning April 2, 2012 and returning September 1, 2012.

- #9 **RESOLVED** that the Board approve **Juliana Paradiso** as maternity leave replacement for Kim Paine, Psychologist, HBW to begin on or about February 2, 2012 ending on June 30, 2012 at a rate of \$256.30 per diem.

- #10 **RESOLVED** that the Board approve the resignation of **William Dietsch**, Special Education, HBW, effective January 13, 2012.

- #11 **RESOLVED** that the Board approve **Antoinette Onorato** for a medical leave of absence to begin on November 3, 2011 with an anticipated return date of February 6, 2012.

- #12 **RESOLVED** that the Board approve **Michael Adams** as a volunteer Wrestling Coach at VHS for the 2011-2012 school year.

- #13 **RESOLVED** that the Board approve **Elena Szwarc** as Lunch Room Aide pending criminal background check for the 2011-2012 school year.

- #14 **RESOLVED** that the Board approve the following substitute teacher and secretary:

Substitute Teacher					
Sub Last Name	First	Certificate	College	Degree	Experience
Tosh	Mark	K-12 County	Penn State University	BA	-

Substitute Secretary

Deborah Cortellino

- #15 **RESOLVED** that the Board approve the donation of the following items to Forest Avenue School as a result of a grant from the Verona Service League:
 - 1 Balt Laptop Caddy Presentation Cart w/Seven Outlet Power strip
 - 1 Epson Picturemate Charm Personal Photo Lap Printer
 - 1 Toshiba Notebook Laptop Computer
 - 1 Viewsonic Laptop Projector
 - 1 Cannon Powershot Digital Camera
 - Order from Follett – Picture books, chapter books, non-fiction books to support the writing program and classroom curriculum

Finance Resolutions

#16 RESOLVED that the Board approve the enclosed check list in the following amount:

<u>Amount</u>	<u>Description</u>	<u>Check Register Date</u>
\$2,625,752.17	Vendor Check	November 23, 2011

#17 RESOLVED that the Board approve the enclosed Cafeteria check list in the following amount:

<u>Amount</u>	<u>Description</u>	<u>Check Register Date</u>
\$90,528.49	Vendor Checks	July 1, 2011 to November 23, 2011

#18 RESOLVED that the Board approve the attached list of individual transfers of line items in the 2011-2012 budget for:

October, 2011

#19 RESOLVED that the Report of the Secretary for the period(s) as follows be approved.

October, 2011

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c)3, that as of October 31, 2011 the Board Secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c)4 We certify that after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the Board, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b).

#20 RESOLVED that the Board approve the Report of the Treasurer of School Monies for the following month(s):

October, 2011

Public comment- None

The Meeting adjourned at 9:10 p.m.

Respectfully submitted,

**Cheryl A. Nardino
Board Secretary**