



Verona Public Schools, Office of School Counseling

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Verona, New Jersey 07044
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Kimberly A. Ferlauto

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Director of School Counseling

August 2016

Dear Student and Parent/Guardian:

Welcome back for the 2016-2017 school year! Your schedule has been reviewed, is considered to be complete, and can be accessed through the Parent Portal. *Due to the complexity of the master schedule and the capacity of courses, requests were not always able to be accommodated. Every effort was made to place you in the courses of your choice.*

Summer Assignments: All summer assignments can be accessed at www.veronaschools.org/vhs under the “*Summer Assignments*” tab at the top of the page. Make sure that you visit this website and reference your schedule to determine which courses require completion of a summer assignment.

In the event you need to meet with a school counselor *for a schedule change*, the School Counseling Office will be open **Wednesday, August 31st** as follows:

8:00- 9:00 am	(12 th grade students only)
9:00- 10:00 am	(11 th grade students only)
10:00-11:00 am	(11 th and 12 th grade students only)
12:30- 1:30 pm	(10 th grade students only)
1:30- 2:30 pm	(9 th grade students only)
2:30- 3:00 pm	(Any Student)

SCHEDULE CHANGES WILL BE MADE FOR THE FOLLOWING REASONS:

- **Change in course level (AP/Honors/College Prep)- *may be done until October 19th.***
- **Courses needed to meet graduation requirements or maintain enough credits to graduate on time**
- **Correction of school-based errors**
- **Prerequisite for a scheduled course is needed**
- **Open period in schedule that needs to be filled**
- **Desire to drop a study hall and add an elective**
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Please note: The **REQUEST FOR SCHEDULE CHANGE** form, which can also be found under “Forms” on the VHS Guidance website, ***must*** accompany any changes. **NO** schedule changes will be made without written permission from the parent or guardian, specifying the change(s) requested. Once school begins in September, changes to your schedule will only be made in accordance to the guidelines outlined on pages 8 and 9 of the 2016-2017 Curriculum Bulletin.

****If you cannot make it on this day, you may e-mail your counselor or sign up for an appointment during the first week of school. Schedule changes meeting the above requirements will be accommodated until September 15th. Level changes, however, will be accommodated until October 19th, space and schedule permitting.***

****If you wish to speak with your counselor regarding any topic other than schedule changes, please contact your counselor to schedule an appointment after school resumes.***

Ms. Buzby (last names A-G) *maternity leave for Ms. Grant* - cbuzby@veronaschools.org

Ms. Green (last names H-R) - cgreen@veronaschools.org

Mrs. Ferlauto (last names S-Z) - kferlauto@veronaschools.org

Enjoy the rest of your summer! We look forward to seeing you on September 6, 2016!

Sincerely,

Kimberly A. Ferlauto

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Director of School Counseling

Back to School Quick Facts

- The first day of school is ***Tuesday, September 6, 2016.***
- Your homeroom is listed on the top of your schedule. You will be receiving a finalized schedule in homeroom during the first day. ***It is important that you report to homeroom on time the first day of school.*** Homeroom assignments will be posted in the main lobby of the high school.
- If your locker number and combination is not listed on the top of your schedule, you will receive that information in homeroom.
- While the schedule on the Parent Portal reflects the courses you will attend during A, B, C, and D day, it does NOT indicate the actual rotation of the courses.

Important 2016-2017 School Counseling Information

- Important School Counseling dates, such as ACT and SAT dates, upcoming college fairs, and other School Counseling events can be found on the upper right hand corner of the School Counseling website. To see dates for the year, click on "View Calendar." Other dates will be added as they become available.
- The PSAT will be administered in school during the morning of **Wednesday, October 19th** to all students grades 9-11. There is no fee and no need to register for any of these tests. This is the only date the PSAT will be offered.